



Sr. Corporate Material Purchasing Agent

Job Duties:

- Sourcing and purchasing raw materials, supplies and equipment, and other related products for company's metal scrap recycling business using ERP software SAP and CRM software; (20%)
- Work closely with suppliers, sales teams, cost analyst, financial accountants, quality inspector, and other internal departments to ensure that the company's raw material needs are met and that the products meet quality standards; work with cost structure, using inventory management system and Quickbooks (10%)
- Identify and evaluate potential/suppliers to ensure a reliable and cost-effective supply of raw materials using SAP, CRM software and Excel; (5%)
- Develop and adjust arbitrage model (region, currency, time and quantity) for scrap metal material purchase based on various cost structures of metal scrap recycling using PowerBI and Excel; (15%)
- Negotiate pricing, contracts, quality and shipping terms with suppliers to ensure profitability and long-term relationships and document them (Purchase Order/Invoice) in CRM system using EDI system TrueCommerce] (15%)
- Monitor and track market conditions, price trends to stay ahead of fluctuations in supply and demand and make monthly reports to the company (15%)
- Monitor supplier performance to ensure on-time delivery and quality standards are met using SAP; (10%)
- Develop and maintain a network of industry contacts and attend relevant events to stay current on industry trends and regulations using CRM software ScrapSaas. (10%)

Job Location: 1910 Rock Island St, Dallas, TX 75207

Minimum Requirements:

- A. Master's degree in Business Administration or Supply Chain Management or related.
- B. 1 year of experience in the metal scrap recycling business and using SAP, CRM software, EDI system TrueCommerce, and QuickBooks.

Contact Information:

Mail resume w/ Job# SCMPA23 to 1910 Rock Island St., Dallas, TX 75207